

# Application for Employment



We are an Equal Opportunity Employer and is committed to excellence through diversity.

Please print or type. The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

## Personal Information

Name

Address		City	State	Zip
Phone Number	Mobile Number	Email Address		

Are you a U.S. Citizen?

Yes  No  If No, are you legally eligible for employment in the United States? Yes  No

Emergency Contact Information:

Name	Phone #	Relationship
------	---------	--------------

## Position

Position You Are Applying For	Available Start Date	Desired Pay
-------------------------------	----------------------	-------------

Have you ever applied to our company before? Yes  No  Have you ever worked for our company before? Yes  No

If you answered Yes to either please state when:

Referral Source: Advertisement  Employee/Friend  Walk-in  Other:

## Capability / Reliability

Do you have your own transportation to and from work daily? Yes  No

Are you willing and able to perform all of the tasks require by the job you are applying for? Yes  No

If No, explain which tasks:

## Education

School Name	Location	Years Attended	Degree Received	Major

## References

Name	Title	Company	Phone

## Employment History

<b>Employer (1)</b>	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
<b>Employer (2)</b>	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
<b>Employer (3)</b>	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
<b>Employer (4)</b>	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip

## Special Skills / Qualifications

---

---

---

---

---

---

---

---

## Signature Disclaimer

I certify that my answers to the foregoing questions are true and correct without any consequential omissions of any kind whatsoever. I understand that if I am employed, any false, misleading or otherwise incorrect statements made on this application form or during any interviews may be grounds for my immediate discharge.

I hereby authorize Service Works to contact any company or individual it deems appropriate to investigate my employment history, education, character and qualifications and I give my full and complete consent to their revealing any and all information they wish as a result of this investigation. In addition, I hereby waive my right to bring any cause of action against these individuals for libel, slander, defamation, invasion of privacy or any other reason because of their statements.

I agree that, if I am employed, I will abide by all the rules and regulations of the Company. I understand that the taking of drug and alcohol tests, when given pursuant to company policy, are a condition of continued employment and refusal to take such tests when asked will be grounds for my immediate termination. I also acknowledge that, if I am employed, it is my affirmative responsibility to report to management any evidence of sexual or other illegal forms of harassment immediately. I further understand that nobody in the Company is authorized to enter into any written or verbal employment contracts with me for any definite period of time without the express written consent of the President of the Company. I also understand that my employment is at-will and may be terminated by myself or by the company at any time for any reason or no reason at all, with or without prior notice.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT

Name (Please Print)

Signature

Date

## Administrative Use Only

Position hired for:

Salary \$

Notes:

Completed by:

Date: